



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
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November 2, 2011

MEMORANDUM

TO: MR. CLAYTON WONG, FISCAL OFFICER
CITY COUNCIL ADMINISTRATIVE OFFICE

FROM: COUNCILMEMBER STANLEY CHANG *SC*

SUBJECT: HAWAII STATE ASSOCIATION OF COUNTIES (HSAC)
EXECUTIVE COMMITTEE MEETING
OCTOBER 6, 2011 ~ LIHUE, KAUAI

I flew to Lihue, Kauai, to represent the City & County of Honolulu as Secretary of the Executive Committee of the Hawaii State Association of Counties (HSAC). I gave an update from our city on the Sister Cities Summit and thanked my colleagues for their respective delegations to the conference. I also gave an update on pending legislation before the City Council. We received a briefing from Maui County Councilmember Riki Hokama on ongoing efforts to lobby for a future national officer of the National Association of Counties (NACo), an effort in which I joined my colleagues in supporting. Both NACo and HSAC would benefit tremendously from Councilmember Hokama's service in that capacity.

Kauai County invited the Executive Committee members to participate in a reception that evening for members of the board of the Western Interstate Region (WIR) of NACo. I was pleased to meet and speak candidly with WIR board members and staff from places like New Mexico, Montana, and Wyoming. We exchanged perspectives on federal land management and sustainable agriculture, among other topics pertinent to the Western states.

City Council
City and County of Honolulu

CLAIM FOR TRAVEL REIMBURSEMENT

Traveler: Councilmember Stanley P. Chang

Event: HSAC Executive Committee Meeting

Location: Lihue, Kauai

Dates: From October 6, 2011 To October 6, 2011

Description	Amount	Notes:
1. Registration Fee	\$0.00	
2. Airfare	\$206.39	Airfare to be reimbursed by HSAC (see memo attached)
3. Hotel	\$0.00	
4. Meals	\$0.00	
5. Ground Transportation	\$0.00	
6. Tips	\$0.00	
7. Other	\$15.00	Parking @ Honolulu Airport (see receipt attached)
Other	\$0.00	
Other	\$0.00	
TOTAL COST OF THE TRIP	\$221.39	
MINUS REIMB. BY HSAC	\$206.39	
REIMBURSEMENT DUE TO TRAVELER	\$15.00	

This is to certify that the above data, based upon receipts submitted to Council Administrative Support Services via a CCLTRVL02 form, is accurate. Further, I am claiming reimbursement for expenses associated with a trip in which City business was conducted and personal funds were used to advance payment:


Signature of Traveler

10/19/11
Date