DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR

GERALD H. SAITO
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

THE KUHIO BEACH SURFBOARD LOCKER APPLICATION FORM

(PLEASE PRINT LEGIBLY)

NAME: _____
Last First M.I.

ADDRESS:
(Residence)
P.O. Box **NOT** ACCEPTABLE
_____
Street Apt./Suite
_____
City State Zip Code

ADDRESS:
(Mailing)
_____
Street Apt./Suite
_____
City State Zip Code

PHONE: _____ _____ _____
Cell Business Homel

E-MAIL: _____

DETAILED DESCRIPTION OF SURFBOARD: **(include color, length, width, thickness, distinguishing markings, number of fins, etc.**

_____

_____

I have received and understand the policies pertaining to the rental of the Kuhio Beach Surfboard Lockers. A copy of these policies are attached.

_____ _____
SIGNATURE DATE

Note: Submit original copy of this form in person to the Department of Enterprise Services Administration Office at the Neal S. Blaisdell Center, 777 Ward Avenue. A current copy of a Government Issued Identification with photograph (Driver's License, State I.D., etc.) is required.

DO NOT WRITE BELOW THIS LINE

ASSIGNED LOCKER NO.: _____

DATE ASSIGNED:_____ DATE CONFIRMED:_____ DATE EFFECTIVE:_____

AUTHORIZED BY:_____ _____
Director or Authorized Representative Title

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Kuhio Beach Surfboard Lockers Policy and Procedures

The Kuhio Beach Surfboard Lockers are intended to be used as a surfboard rental facility for recreational use by the public at large. The Department of Enterprise Services (DES) has instituted new policies and procedures (rules) outlined below. These rules are intended to be fair and respectful to all locker renters.

All locker renters are urged to review these rules carefully. Failure to abide by any of the rules listed below shall result in rental privileges being revoked; any property in the locker confiscated, and may prevent a renter from renting a locker in the future. These rules are subject to change at any time by the DES Director.

1. Effective January 1st of each year, all locker renters shall have thirty (30) days to appear in person at DES Blaisdell Center Offices to update their application and make their required annual rental locker payment (For 2007 only, a billing will be mailed to renters in late February and payments must be made on or before April 15, 2007).

   For Out-of-County renters (non-resident), for 2007 only, update of your application and payment may be submitted by certified mail and received by DES no later than April 15, 2007. To validate your application, you must appear in person at DES no later than June 15, 2007. Beginning in 2008, refer to Rule 11 for payment guidelines.

   Any person whose principle residence is not within the City & County of Honolulu shall be deemed to be a non-resident. To qualify for resident status a renter must furnish a current voter registration receipt and proof that he/she files a State of Hawaii income tax using a Honolulu County address and it is the primary filing state.

2. Effective January 1, 2008, the maximum number of lockers assigned to a renter will be one (1). For those renters who currently have two (2) lockers, you will be required to select one locker to rent when you appear in person pursuant to Rule 1. Failure to make a selection will result in DES assigning your remaining locker.

3. Effective January 1, 2007, the maximum rental term for each new locker assigned shall be five (5) years*. A renter may apply to add his/her name to the Kuhio Beach Surfboard Locker Waiting List beginning the first day of the last month of his/her respective term**.

   *The term limit is waived for senior and disabled renter classes; however, renters will be subject to the annual in person renewal requirement and verification of surfing ability by the DES Director or designee.

   ** Existing locker renters in good standing will have a one-time seven-year term beginning January 1, 2007.

4. Only the Director of the Department of Enterprise Services or his designee may assign the rental of a locker.

5. Only individuals who are 18 years of age or older may apply to rent a locker.

6. All lockers are the property of the City & County of Honolulu and not the personal property of the renter. Lockers cannot be sublet, transferred or given to any other individual by any method or means. Allowing another surfer to use a renter's locker is considered a transfer. When the renter no longer wants or cannot use the locker, the rental agreement will be revoked and DES will assign the locker to the next qualified individual on the wait list.

7. All lockers are for personal recreational use only. Commercial use of any locker (storing surfboards for rent or surf lessons, sub-leasing of lockers, etc.) is prohibited. Any renter found to be engaged in any commercial activity shall have their property confiscated and their rental agreement revoked for a period of five (5) years.

8. A valid rental agreement consists of the items listed below. It is the sole responsibility of the renter to ensure that all of their documents and payments are current.

   a. Completed application form with DES acknowledgement;
   b. A copy of a current government issued photo identification or driver's license.
   c. Account current (in good standing)

9. The following are the Rental Classifications and Monthly Rental Rates (fixed until December 31, 2011) effective March 1, 2007.**

• **Out of County Resident** (30 renters maximum)	$40 per month
• **Out of County Senior Citizen** (Renters who are 70 years of age or older on January 1st qualify and must provide proof of birthdate via a valid government issued document.)	$25 per month
• **Out of County Disabled**	$25 per month
• **Honolulu County Resident**	$25 per month
• **Honolulu County Senior Citizen** (25 renters maximum): (Renters who are 70 years of age or older on January 1st qualify and must provide proof of birthdate via a valid government issued document.)	$15 per month
• **Honolulu County Disabled** (10 renters maximum) (See qualifications attached)	$15 per month

** Once the allotted lockers for senior and disabled classes have been assigned, additional qualified renters and applicants who become eligible from the waitlist will be allowed to rent lockers with waived term limits, however, they will have to pay the current rate assigned to Out of County or Resident classes until a slot is opened in the respective class.

Maximum classification amounts may be temporarily increased until December 31, 2007 to accommodate renters with two (2) lockers.

Rent will not be prorated if a renter's classification changes during the year.

If a rental agreement is terminated in good standing and not for cause during the year, a refund will be given for each full month the locker is available, upon written request to DES.

10. Payment for lockers shall be made semi-annually. The City & County of Honolulu will mail each renter an invoice on or about the 15th of May and November for the upcoming rental term. Payment via Credit Card is not acceptable. Checks are to be made payable to "City and County of Honolulu" and can be delivered to the address listed below (see rule 1).

    Department of Enterprise Services
    Attn: Concession Specialist
    777 Ward Avenue
    Honolulu, Hawaii 96814

11. Locker payments are due by June 30th and December 31st of each year beginning in 2008 (see Rule 1 for 2007 exception). Failure to make a timely payment shall result in revocation of your locker rental agreement. For Out-of-County residents, payments may be made via certified mail along with updated application information and photocopy of a current government issued picture I.D. Out-of-County residents must appear in person to validate their submittal no later than March 31st.

12. All contact information must be kept current. It is each renter's responsibility to notify DES immediately of any changes to information listed on the application. If DES is unable to contact a renter, DES will assume that the renter has forfeited the assigned locker.

13. Rental lockers are restricted to the storage of one (1) surfboard. The surfboard must fit within each locker and cannot intrude into an adjoining locker. No other equipment or paraphernalia shall be chained to any locker or placed below the bottom support rail.

14. All renters are to provide their own lock to secure the chain provided. Renters may use additional chains and locks as long as they do not intrude into the adjoining lockers.

Revised 3/1/07/subject to change.

WHO MAY QUALIFY FOR A CITY AND COUNTY OF HONOLULU DISABLED SURF LOCKER

You may qualify for a Disabled Surfboard Locker if your doctor certifies that you have a permanent mobility impairment that is based on one of the following criteria:

- You are unable to walk 200 feet without stopping to rest due to a diagnosed arthritic, neurological, orthopedic, renal, or oncological condition;
- You are legally blind;
- You are unable to walk without the use of, or assistance from a brace, cane, crutch, another person, prosthetic device, wheelchair or other assisting device;
- You have restricted breathing due to a lung disease;
- You use portable oxygen, or
- You have a cardiac condition to the extent that your functional limitations are classified in severity as Class III or Class IV.